

ANNUAL GENERAL MEETING (AGM)
End of 3 Year Term

28th June 2018, 7.30 pm, The Friendship Room, Kemnay Village Hall

Present: Bill Blackwood (Chair); Irene Ferguson (Secretary); Janet Newberry (Treasurer); Gaenor Berkin (Vice Chair); David Evans (Planning Secretary); John Whittall; Sue Wainman; Margaret Basley; Sasha Brydon; Bob Ingram; Kate Rigby; David Carlin; Claire Stewart; Cllr H Smith; Cllr V Harper

Attending: 0 Members of the Public

Apologies: Fran Patrick; Cllr S Leslie; Alexander Burnett, MSP

1 WELCOME & APOLOGIES

The Chair welcomed those attending and apologies were given as above.

2 DECLARATIONS OF INTEREST/AUDIO RECORDINGS

There were no declarations of interest or audio recordings.

3 MINUTES OF AGM 30 MARCH 2017

<http://www.kemnay.info/wp-content/uploads/2016/01/30-03-17-AGM-combined.pdf>

Adopted as proposed by David Evans and seconded by Janet Newberry

4 CHAIR REPORT

The Chair read out a summary of the work and achievements of KCC (attached).

Adopted as proposed by David Evans and seconded by John Whittall

5 TREASURER REPORT & FINANCIAL STATEMENT

The Financial Statement of Independently Reviewed Accounts and latest Accounts were previously received from the Treasurer and circulated. The Accounts were further signed by the Chair which the Treasurer will send to the Garioch Area Manager.

Adopted as proposed by The Chair and seconded by David Evans

Kate Rigby advised that the Independent Reviewer for the Accounts will not be continuing and a new person will require to be sought to review future accounts. There were no questions.

6 NOMINATIONS

The acting Returning Officer, Cllr Smith, took the Chair and presided over the nominations and elections:

Chair; Bill Blackwood, stood and was re-elected as proposed by Gaenor Berkin and seconded by John Whittall.

Secretary; Irene Ferguson stood down (the Secretary box was passed to the Chair prior to the meeting and the remaining box of legacy documents was passed to Sue Wainman). Fran Patrick was proposed by Sue Wainman, however, in her absence, this was deferred pending the September meeting. Claire Stewart volunteered and was unanimously elected as **Acting Secretary**.

Treasurer; Janet Newberry stood down. John Whittall, stood and was elected as proposed by Sue Wainman and seconded by Margaret Basley. The Treasurer box was passed to John Whittall. (Cllr Smith advised that any surplus funds from the Aberdeenshire Council grant can now be utilised for the Community as other Community Councils are now doing this).

Vice Chair; Gaenor Berkin stood and was re-elected as proposed by Margaret Basley and seconded by Sue Wainman.

Planning; David Evans stood down. Gaenor stood and was also elected to take up the Planning role as proposed by Margaret Basley and seconded by Sue Wainman.

PADs Guardian and Safety Group Representative; Bob Ingram stood down from these roles. Sasha Brydon volunteered and was unanimously elected as PADs Guardian. Margaret Basley volunteered and was unanimously elected as Safety Group representative.

- Kate Rigby stood down. Gavin Adam and Alex Rayne stood down in absentia. KCC now has 9 Community Councillors in service, including new Members, Claire Stewart and David Carlin.

Councillor Smith handed the Chair back to Bill Blackwood.

7 OUTGOING KCC MEMBERS

The Chair expressed appreciation to all outgoing Community Councillors. Presentation and Certificates of Service, were given by the Chair to those present, namely, David Evans (33 years service); Janet Newberry (25 years service); Bob Ingram (9 years service), Irene Ferguson and Kate Rigby.

8 AOCB

There was no other business and the meeting was closed at 8.15 pm.

Date of Next AGM: 27th June 2019

The next General Meeting immediately follows this meeting.

KCC Chair Report

Met 9 regular meetings, 1 AGM and 1 EGM to adopt the Aberdeenshire SOE for Community Councils and Aberdeenshire approved constitution.

Chair has changed hands...Hazel Smith was attending to family matters so the Vice Chair took a number of meetings, and when Hazel was elected to the Aberdeenshire Council she resigned as KCC chair. The KCC elected Bill Blackwood to fill the vacated post in May 2017 until the next KCC election.

Kemnay Academy representative: has been carried out very well by Sasha Brydon, who has subsequently left school and become a member of the Community Council. We are now looking for someone to take his place. Sue Wainman represents KCC on the Parent School Council. There are currently no KCC representatives for the Primary Schools, although Sue attends the annual awards ceremony for Kemnay Primary School upon invitation.

Communications: Sasha Bryden is keeping people posted on the Kemnay Community Council and Kemnay Village Facebook pages.

David Evans, who is stepping down this year, will continue to maintain the Kemnay Website until someone steps up to take his place. He designed it and has made it a valuable resource for all things Kemnay.

PADS: 5 units now distributed around the village. KCC will need to appoint a new PADS Guardian to coordinate oversight and maintenance of these PADS units.

Greener Kemnay has done great work, and after years of effort, are starting to get allotments set up in Birley Bush.

Response to flooding issues rising from January 2016 flood:

Irene has been the KCC Councillor liaising with the Kembhill Park Flood Group (KPFPG) and Co-ordinating the Milton Meadows Resilient Community Group (MM-RCG)

KCC Community Resilience Plan (CRP). The CRP is in place, with the two Kemnay Resilience/Flood Groups linked in to the plan, additional Places of Safety have been established and additional volunteers on board. This will put Kemnay in a better position to respond to any emergency in the village. Last year, Irene received a Services to the Community award from the Provost in recognition for this work.

Aberdeenshire Council has purchased a deployable Watergate Flood Barrier for KPFPG, but have yet to appoint a contractor to deploy it. They have now received funding and are in the process of receiving bids for a contractor for deployment

Police Attendance and reports: The police have attended the meetings when possible in the past, but now, due to manpower constraints, are sending us a monthly report which is distributed to the community councillors via email.

Scheme of Establishment and new Constitution

Was a heartbreaking task. It started out as a modest document sent out for consultation and comment. We commented, sent it back. It was returned slightly larger, but changes were not marked so it had to be examined in detail and compared with the previous document, commented on, and returned. This went on for several iterations until we received what was called the final document. It was 69 pages long, full of by-laws for Community Councils. We have never had that in the past; never needed it. But now Community Councillors are supposed to operate under a 69-page document of regulations. Let's hope common sense also has a say. We spent hundreds of hours reviewing and re-reviewing this document. A few of our comments were taken into account.

The model constitution was sent out for review and we took AC at its word and reviewed it, adding, deleting, modifying, tailoring it to the needs and situation of our village. Again hundreds of hours went into that document. AC returned its verdict: We could change it by putting our name on the constitution, and a few items in parenthesis could be completed, including requesting more community councillors than the prescribed 10.

These two things and the ongoing effort involved in the Local Development Plan have contributed directly to the decisions of several long standing and valuable key members of the Community Council to stand down after this session. Their experience, knowledge, and expertise will be sorely missed.

CC Public Liability insurance is now our responsibility. Whereas AC handled all the insurance requirements in the past, we now have the task of ensuring we are insured. AC sent us their recommended insurer, along with a 109 page insurance Policy document. At this point we just have to take Aberdeenshire's word for it that this will do the job. We had a couple of questions which were not answered to our satisfaction. AC refuse to provide any advice or guidance.

New 5 Year Local Development Plan

Another ongoing task: The previous plan was adopted in April 2017 and now Aberdeenshire Council has announced that they are starting on the next 5 year cycle of developing a Local Development Plan.

Planning Applications have for the most part been non-controversial. We have added comments about the occasional house modification request. There have been some, particularly proposed housing estates, that have caused concern and drawn detailed responses from the Community Council. David Evans, using his knowledge of planning regulations and Aberdeenshire planning policies and his experience, has ably composed these responses. We sent in strong protests about a development just outside Kemnay. It was first stopped by Aberdeenshire Council, but that decision was overturned by the Reporter in Edinburgh.

Another controversial proposal we are currently opposing is the planning application for 49 houses on a site at Aquithie Road, which is Protected for amenity use in the current LDP.

David is stepping down and we will need someone to take charge of responses to planning applications. Hopefully David will still be able to assist to some extent.

Traffic Issues: along a narrow Craigearn road are an ongoing concern. We have made suggestions and Aberdeenshire Council are currently considering available options

Parking issues: in front of schools. The Safety Group came up with a series of banners to put up near school entrances to discourage parking or waiting for children to come out of school. The local Police Officer has also been proactive in trying to deal with these parking problems, with some success.

Parking in front of Coop on Station Road: An ongoing battle with people parking on the pavement because the road is narrow. Pedestrians, especially OAP's, electric scooters, and children in pushchairs can't get past. They have to go into the street endangering themselves. Again, the local Police Officer had done what he can, but the problem is a chronic one.

Our local Police Officer has done what he can about dangerous parking in other locations, and checked for speeding on village roads, particularly Victoria Terrace and Aquithie Road.

Litter doesn't seem to be such a problem this year, although lazy dog owners who won't clean up after their pooches are a perennial problem.

Place of Origin: Some success there. Irene documented some of the issues along with David Evans who inspected the site and took photographs, and John Whittall undertook a 90 minute survey of the area. David co-ordinated all of the findings for addition to a history of the Place of Origin which is now stored on the KCC website. Under pressure from the Aberdeenshire Council legal department, Greenbelt has acknowledged its responsibility to maintain the path network around the art formation. We are monitoring the situation and will report to Aberdeenshire Council.

Gavin Adam put in tremendous effort last year in erecting the Christmas Trees and lights which have come under increasing regulation in the last year. We now need to have the lights tested and insured before Aberdeenshire Council will issue a permit to put them up. Fortunately our Aberdeenshire Councillors have done a great job squashing the proposal to charge communities for the electricity these Christmas lights use.

We are still exploring possibilities of putting lights on trees in the Village Green. Getting the lights in place and getting power to them are the current sticking points.

We will need to work on getting a good source of Christmas trees as the source we have been using has dried up and trees are expensive to purchase.

I would like to thank our Aberdeenshire councillors for their great help and the good work they have done over the last year on our behalf. If we had a problem and wanted

help from the Council, or had a concern, they would always jump in and offer to help. And they give us feedback on how that response is progressing. They have kept us well informed of things that are happening on the Aberdeenshire level of government that concern us directly and the shire as a whole.

I would like to acknowledge the extremely good work our Community Councillors have done over the last year. We have worked as a team. Everyone has had their little or large bit of the load to carry. And that is the key to the success of this community council. Everyone takes responsibility for the community as a whole and does what they can with projects the community council has taken on. This community would not be as great a place to live in if it weren't for you.

Special recognition should go to some people who are leaving the Kemnay Community Council.

Bob Ingram first proposed the PADS idea, then raised funds for them, and has found locations for the units, and has found people to monitor those units.

We would also like to recognise Gavin Adam's great work over the last few years in taking charge of the Kemnay Christmas décor. He has sourced and erected the Christmas trees and street lights and organized the help needed to put up the Christmas trees. He has seen to it that the tree lights and the street lights are in good repair.

Irene has carried such a load as secretary, keeping all the minutes and agendas sorted, acting as an email sorting room, and has done tremendous work with the flood groups and in preparing the resilience plan. She collaborated with David on the Scheme of Establishment and Constitution, and also the KEMNAY COMMUNITY COUNCIL GUIDANCE & PROCEDURES MANUAL.

Over the years, David Evans has worked many, many long hours over responses to various planning applications, the Scheme of Establishment, the new Constitution, the Local Development plans, and developing and maintaining the KCC website.

Working quietly behind the scenes, Janet has made sure our bills are paid on time and that our finances are in good order and that our books have been audited and the financial report sent to Aberdeenshire Council.

We are all grateful to you for your service over the last many years, and for all the hard work you have put into the community council, and for the many ways you have helped make Kemnay a better place to live. Be assured, you will be missed.

And for the new Kemnay Community Council, thank you for taking on the responsibility and privilege of being an active supportive part of our great village. We will have some adjustments to make, new challenges, and new roles and responsibilities to take on. It will take teamwork to carry on the good legacy we have inherited from those who are leaving. Here's to a good working team of community councillors.

Bill Blackwood

Chair, Kemnay Community Council

28th June 2018

Minutes of Meeting (extract) held on Thursday 28th of June 2018, 7.30 pm, The Friendship Room, Kemnay Village Hall

Present: Bill Blackwood (Chair); Gaenor Berkin (Vice Chair);); Sue Wainman; Bob Ingram, Margaret Basley; Sasha Brydon; John Whittall; Cllr H Smith, Cllr V Harper. New members of the Council: Claire Stewart and David Carlin Apologies: Cllr S Leslie; Fran Patrick, Attending; 0 Member of the Public

1 WELCOME & APOLOGIES - The Chair welcomed those attending and gave apologies as above.

2 DECLARATION OF INTEREST/AUDIO RECORDINGS: None.

3 MEETING of 31st May 2018 Minutes of meeting were previously circulated and proposed as accurate by Sasha, seconded by Margaret.

4 POLICE MATTERS - Police Report for June was received and circulated and read out by the Chair.

5 KEMNAY ACADEMY (KA) a) Sasha has now left the Academy but will liaise with the school to find a new pupil representative. The Chair thanked Sasha for all of his past contributions as pupil rep.

6 KEMNAY RESILIENCE Irene will continue to be a link to KPFG and MM RCG

7 OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK There have been a number of complaints about dogs off the lead attacking other dogs on the lead if this happens to report to dog warden immediately or the police.

8. Nominations & Elections. Bill (16 years svc) agreed to continue as the Chair and Gaenor is Vice Chair. David (33 years' service) has now officially stepped down but will continue to run the website meantime and Gaynor has taken on his role of planning. Janet (25 years svc), Bob (9 years svc), and Irene Secretary have all now stood down and in their place is John (Treasurer) Claire (Secretary) and Sasha (pads guardian) Kate, Alex and Gavin have also not stood for re-election. Other members remaining are Fran, Sue, , and Sasha and the Chair welcomed Claire and David

9. a) Kemnay Youth Groups/CLD; The group participated in a mental health awareness event at the Garioch Centre and have plans to hold their own event in September. All welcome to Kemnay Local Learning Community Partnership (KLLCP) event on 18th August and to Birley Bush Community Garden on 8th September.

b) Place of Origin; little work done so far, and no work on the car park

c) Craigearn Traffic Issues; as it is a public road A.C are unable to restrict the traffic

d) KCC Legacy Documents Sue has still to check 2 file boxes.

10 TREASURER REPORT Report previously circulated and ready with AGM minutes to go to A.C to release the administration grant.

11 PLANNING MATTERS & APPLICATIONS 5 planning applications submitted from 29/05/2018-28/06/2018. KCC agreed to make no comments.

12 ABERDEENSHIRE LDP 2021, Strategic Development Plan. Main Issues Report - David had sent a letter to Piers Blaxter on the 5 bids in the LDP. Irene/Sue attended the bids seminar.

13 REPORTS

- a) Public Access Defibrillators (PADs); 5 PADs units currently operational at the Village Hall/Fyfe Park Health Clinic/Alehousewells Primary School Entrance/ junction of the Dalmadilly/ Aquhythie Road and Kemnay Golf Club Pro Shop (Birley Bush side)., A minimum of six persons desirable for any Kemnay group CPR training session, please contact Gaenor 01467 641630. The new PADS guardian is now Sasha Brydon. A PADs location map can be found on the website: <http://www.kemnay.info/community/health-safety/defibrillators/>
- b) Garioch (& North Marr) Safety Group (GNMS); Margaret agreed to be the village representative.
- c) Garioch Area Community Council Forum (GACCF); Next meeting 5th September.
- d) Community Planning; no meeting as new Community Planning Officer only started this week.
- e) Greener Kemnay (GK); Still no water supply. Thanks expressed for donations from WeSubsea. Contributed to 2 days of events at the Academy for the P7/S1 transition. Will run further sessions at KLLP event
- f) Kemnay Local Learning Community Partnership (LLCP); Fire Service will attend the coming event, as will the local life guards and they will do a water safety sessions, There will also be CPR training and the Garioch Kitchen will host an event on food and cooking in July and for 4 weeks a Cook with Confidence class will be held in September. Greener Kemnay will supervise the making of concrete pavers for Birley Bush.

15 ABERDEENSHIRE COUNCIL/COUNCILLOR NEWS –. It was noted that Kemnay was included in the 2018 Potentially Vulnerable Areas Consultation viewed at Infrastructure Services Committee. Point of Origin is over grown and specific paths need to be maintained which will be requested to do so by the council. Christmas decorations now have regulations they must adhere to in relation to size and height for example. All new Christmas lights fittings are requested to be LED to help save energy and cut the cost of electricity which will continue to be paid by A.C.

16 OPPORTUNITY FOR COMMUNITY COUNCILLORS TO SPEAK

Proposed a vote of thanks to all outgoing Councillors. Sue; Wall at Bogbeth Park – no work plan yet seen. Long term planning for Christmas Trees needed. Notice to go in Newsletter, KCC to ask AC if trees at Po O are available.

Next Meeting; Thursday, 27th September 2018, 7.30 pm, The Friendship Room, Kemnay Village Hall. (KCC are in summer recess during July & August).

Members of the Public are welcome to attend - Agenda and full copies of past Minutes are available on KCC Website: <http://www.kemnay.info/>