

MINUTES OF SPECIAL MEETING
THE (SoE) CONSTITUTION

Thursday, 29th March, 2018 ,7.30 pm,
The Friendship Room, Kemnay Village Hall

Present: Bill Blackwood (Chair); Irene Ferguson (Secretary); Janet Newberry (Treasurer) Gaenor Berkin (Vice-chair); David Evans (Planning Secretary); Kate Rigby; Sue Wainman; John Whittall; Fran Patrick; Bob Ingram; Margaret Basley

Attending; Cllr S Leslie; Cllr H Smith; 2 Members of the Public

Apologies: Sasha Brydon; Alex Rayne; Cllr V Harper

1 WELCOME AND APOLOGIES

The Chair welcomed those attending and gave apologies as above.

2 DECLARATION OF INTERESTS / AUDIO RECORDINGS

There were no declarations of interest or audio recordings

3 PURPOSE OF THE SPECIAL MEETING: ADOPTION OF THE NEW KEMNAY COMMUNITY COUNCIL CONSTITUTION AS A REQUIREMENT OF ABERDEENSHIRE COUNCIL (AC)

3.1 Final Version V09 of the Constitution, in line with the Aberdeenshire Council (AC) Scheme of Establishment, is as has been mandated and directed by AC for adoption of the new Constitution. This has been extensively discussed by Kemnay Community Council (KCC), with V09 and prior revisions previously issued and final version provisionally agreed by AC prior to formal acceptance.

3.2 Adoption of V09 of the KCC Constitution for formal acceptance by AC was unanimously accepted by those attending. This will be sent for formal acceptance of AC.

AOCB

There was no other business.

The Next General Meeting immediately follows this meeting

MINUTES OF GENERAL MEETING
Thursday, **29th March 2018**, 7.30 pm, Kemnay Village Hall

Present: Bill Blackwood (Chair); Irene Ferguson (Secretary); Janet Newberry (Treasurer); Gaenor Berkin (Vice Chair); David Evans (Planning Secretary); Kate Rigby; Sue Wainman; John Whittall; Fran Patrick; Bob Ingram; Margaret Basley

Attending: Cllr S Leslie; Cllr H Smith; 2 Members of the Public

Apologies: Sasha Brydon; Alex Rayne; Cllr V Harper

- 1 WELCOME & APOLOGIES** - The Chair carried forward welcome and apologies, as above, from the Special Meeting prior to this meeting.
- 2 DECLARATION OF INTEREST/AUDIO RECORDINGS** – The Chair announced that there had been a prior declaration of interest on item 11, APP/2018/0602, by Sue Wainman. No audio recordings were declared.
- 3 MINUTES OF MEETING 22nd February 2017** - Minutes of Meeting as previously circulated were proposed as accurate by John and seconded by Bob.
- 4 POLICE MATTERS** - Police Report for March was received and circulated. Police were at Kemnay Primary School this week checking illegal parking and issuing tickets. Illegal parking in disabled bays is being checked regularly. Opportunist thieves are still known to be going around the village, with reports heard of doors being tried. People continue to be urged to lock their doors at all times.
- 5 KEMNAY ACADEMY (KA)**
 - a) **KA Pupil Report;** none available.
 - b) **KA Parent Committee (KAPC);** minutes and newsletter issued, Sue attended the March meeting.
 - c) **KA Library** - the new Librarian requested ‘partnership with KCC’ and has been invited to give a presentation to KCC at the April meeting. Janet explained that the Library are fundraising to improve the standards. Additional details are in the Kemnay Academy Newsletter.
- 6 KEMNAY RESILIENCE**
 - a) **KPFG;** budget approval for Contractor invitation to tender for deployment of Water-Gate, floodlights and pumps, is being sought by Infrastructure Services at the Garioch Area Committee meeting on 17 April. KPFG have written to AC with request for additional items to be discussed after that date.
 - b) **MM-RCG - Scottish Water;** No report or further updates have been forthcoming from Scottish Water regarding drainage reports for MM, although some investigations are known to have taken place.
 - c) **SSEN Priority Services (Power Outages);** emergency packs for those eligible are now only being distributed to emergency services. Others may bid for these upon application for the current SSEN grant for resilience groups. Irene distributed information leaflets to CCs and previously to KPFG – these will also be available in the Village Hall, at the Library and online from SSEN.
 - d) **Pollution at the River Don** – SEPA investigations are ongoing and activities surrounding the source of diesel spillage have been observed by residents to have taken place.

7 OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK

Craigearn Residents; Following on from last month’s meeting, the small size of the road at Craigearn was emphasised and it was reiterated that larger vehicles ie heavy farm machinery and trucks, are using this road, causing damage to verges, danger to pedestrians and burst water mains. Verges are now in an appalling condition and letters to Councillors have not been responded to. Recent roadworks at Sauchen have caused extra traffic, almost causing an incident with a pedestrian this week and the 30 mph sign has been ‘dinged’. Cllr Smith sent an e-mail to Roads Department (Scott Walker), no response was received and is not anticipated until after 16th April when he returns from leave. Cllrs are finding it extremely difficult to get responses from the Roads department due to time of year and low staff levels. Cllr Smith continues to pursue the matter. Cllr Leslie has had the explanation that, regarding any traffic speeding, the village could be extended. A coherent strategy is required for the village. It was thought that the speed issue was distracting from the issue. Legislation dictates restricted access to other rural pockets and it was thought that ‘Access only’, to exclude large vehicles, is what is required. John added that a weight limit (ie 5T) and/or a width limit, which should be restricted to access, could be added. The resident spoke to Roads Department last year suggesting that white stones could be laid. KCC thought that liability could be an issue if residents were to protect

the verges themselves. KCC agreed to make a proposal to Head of Roads Department at AC on behalf of the residents with request for weight and access restrictions, and with the exception of farm traffic for access to the fields only. **Kate** volunteered to draft a letter, cc AC Cllrs, and the **Chair** took overall responsibility. **Post meeting note**; this is now in hand and dialogue is taking place with residents/AC.

8 MATTERS ARISING

- a) **Kemnay Youth Groups**; Sue/Sasha dealing with CLD request for attendance at Youth Group meeting. No funding was received for film at BB.

9 TREASURER REPORT

- a) Report to current end of year accounts was previously circulated and a healthy balance of accounts reported.
- b) The accounts have been confirmed at bank and are ready for audit.
- c) The Chair raised the subject of payment for KCC meeting room hires potentially being made by AC as detailed in the SoE and this was discussed. This is to be clarified with AC and carried forward to the April Agenda. **(Bill)**

10 SCHEME OF ESTABLISHMENT (SoE)

- a) **The Constitution** – Proposed Draft Constitution was previously posted on the Website. Revision V09 was approved at the Special Meeting held prior to this meeting and is to be sent to the AC Garioch Area Manager for final acceptance (**Irene**).
- b) **KCC Insurance** – Response to AC correspondence was received, with no new information. The Secretary and Chair have written to Zurich with response received today acknowledging the contact details errors and correction. The Chair provided an update and added that, at this late stage, we will have to trust that the insurance cover is as it should be.
- c) **Nominations and Elections** - Notices of Nominations and Election for KCC, coming to the end of its three year term, are prepared for publication on the website and locally, timeline as previously advised. CCs were reminded that Nomination forms must be sent to AC. Bob advised that he would not be standing again so nominations from CCs are required for Defibrillator and Safety groups. Bob would be happy to accompany any interested parties to Safety meetings and will handover defibrillator information to Gaenor. David reminded that nomination forms need to be printed and distributed. **Kate** confirmed that she would distribute and **Sue** volunteered to copy the forms. Margaret is organising an advanced notice to the Newsletter.

11 PLANNING MATTERS & APPLICATIONS

4 Planning Applications Submitted from 20/02/2018 – 29/03/2018 (22/02/2018 mtg)

- Sue Wainman temporarily left the meeting in accordance with item 2 above.

APP/2017/3213 Erection of 49 Residential Units (Affordable Housing), Associated Landscaping, Parking and Open Space (Full Permission) at Aquithie Road, Kemnay. Applicants: Robertson Partnership Homes and Kemnay Properties c/o Agent: Halliday Fraser Munro. Expiry date for public comment Thu 22 Mar 2018. The proposal comprises a mix of 25 No. 1 and 2 bed flats, 23 No. 2, 3 and 4 bed houses and one 3 bed bungalow, with a total of 80 parking spaces on a site of 4.45 acres. Expiry date for public comment Thu 22 Mar 2018. Details circulated prior to February 2018 meeting and as agreed, objection submitted to this application.

APP/2018/0345 Alterations and Extension to House at Bogfur Gardens, Kemnay. Expiry date for public comment Sun 11 Mar 2018. This property is not in Kemnay but on the Kemnay to Inverurie Road just before Kemnay Autobodies and the turn off the Aquithie No objections.

APP/2018/0580 Erection of Dwellinghouse and Garage (Full Permission) on land adjoining Linward Pines, Braco, Pitcaple, Inverurie. Expiry date for public comment Thu 12 Apr 2018. No objections.

APP/2018/0602 Full Planning Permission for Erection of Dwellinghouse (Renewal of Planning Permission APP/2014/3815) on land in rear garden at Blythwood, 25 High Street, Kemnay. Expiry date for public comment Tue 10 Apr 2018. Existing permission has lapsed after 3 years and the applicant is merely seeking renewal of planning permission. No objections.

- Sue returned to the meeting.

Application for extension of licence at Bennachie Lodge – this has been posted on the website and no objections have been received or proposed. **David** to add to Facebook.

12 LOCAL DEVELOPMENT PLAN (LDP) - Aberdeenshire Local Development Plan 2021 - Development Plan Scheme 2021

- Still awaiting Main Issues Report and list of bids (due early April).

- Aberdeen City and Shire - a letter was received from Planning & Policy, previously circulated, advising of the SDP/Main Issues Report. A response will be made in due course (**David**).

13 REPORTS - Reports for items a) to f) were previously circulated

a) **PADS Report** (previously circulated); Four PADS Defibrillator units are currently operational with one at the Village Hall, one at the Fyfe Park Health Clinic, the third at Alehousewells Primary School Entrance and the fourth at the junction of the Dalmadilly /Aquhythie

Road. A location for a fifth unit in the village is currently under negotiation. Any group wishing to borrow CPR training equipment (British Heart Foundation supplied) please contact Bob Ingram @ 01467 641255. Consideration is being given to recommence CPR training classes for interested persons. A minimum of six persons would be desirable. If any group in Kemnay would wish for a training session then please advise either Bob Ingram on T: 01467 641255 or Gaenor Berkin on T: 01467 641630. One request has been received to date for training.

b) Safety Group (GNMS) (Report previously circulated); Scottish Fire and Rescue Service. Willie Chisholm, SFRS station manager, gave a presentation on the upcoming transformation of the Fire Service. The Government is increasing SFRS spending by £15 million to expand and improve the role with the primary aim of saving lives to remain. The service will be modernized with expanded training and a wider range of vehicles to meet the changing needs particularly in rural areas. New modern technical equipment and more flexible manning to suit the wider range of duties. The entire service will be rethought and reorganized to meet the expected demands of our changing society. A consultation with all shareholders is underway and feedback is encouraged. A presentation to KCC can be provided if required.

Contactless Card Holders; Another 1000 holders will be purchased for Garioch. **Parking Banners at Primary Schools;** The parking banners have been well received by schools and are being circulated. Another 5 banners are to be purchased for Garioch and North Marr. **Pass Plus;** There were only 5 funding enquiries across Aberdeenshire. A Police Report is being circulated to all CSGs and Community Councils.

c) GACCF; SDP was presented at the last meeting which Sue attended. Sue attended the meeting on 7th March at Oldmeldrum on the Strategic Development Plan Main Issues Report (information previously circulated). There will be a review of the actions associated with all the Community Action Plans that have been undertaken in Garioch as there is a concern that CAPs are not achieving resolution of the actions. There will be a review of the way the partner organisations plans associated with Community Planning are written and associated meetings held to try to reduce the number of separate plans and the re-iteration of reports.

d) Community Planning (GACP); New facilities at Inverurie Hospital are on target for the summer. A review of all Community Action Plans is to take place.

e) Greener Kemnay (GK): Greener Kemnay - Birley Bush water/drainage and the addition of 'road plantings' to the lane will happen in the next fortnight. A polytunnel has been purchased and slabs for the tumbler composter will be donated by Steve Clark. Kemnay Academy is one of three finalists in the Scottish Awards for Sustainability with a visit from the judges on 20th April. Sustainability Week is 22-24th May, and the pallet gardens will be on show. Greener Kemnay is aiming for the Rocket composter to be fully working again at the Academy. GK were unsuccessful in gaining Aberdeenshire Council cash for a joint youth film project documenting BB progress. GK will be considering a Greggs grant application, building on their successful Stone Age of Kemnay event.

f) Kemnay Local Learning Community Partnership (LLCP); An event to show the range of help available in the learning community highlighting mental health on 14th March took place at the Academy

g) Press Reports; No updates.

14 ABERDEENSHIRE COUNCIL/COUNCILLOR NEWS

Cllr Smith is having a meeting with Dawn Brown of the Garioch Partnership to discuss the Police Station becoming a community asset. Information regarding dog litter bins still awaited from Alex. Maria Walker, Director of Education is retiring, Bob Driscoll taking over until new director is in place. Cllr Leslie is in the process of chasing manufacturers for food industry in Inch and Kemnay. It was asked and confirmed that Riverside path upgrade is complete.

15 CORRESPONDENCE

a) Correspondence from the Council; was circulated prior to the meeting.

b) General Correspondence Received; was circulated prior to the meeting.

- KA Library - see 5c) above

- Licencing Board – meetings advised to be remote, KCC volunteer needed to attend

16 OPPORTUNITY FOR COMMUNITY COUNCILLORS TO SPEAK

David; has entered Place of Origin (PoO) for a design award. A 300 word document, with aerial photographs, was submitted for 23rd March deadline. Cllr Smith will chase and provide any update on works at PoO. **Margaret;** stated that a Notice Board is needed at PoO and **Sue** added that these are needed at other locations such as Leschangie and that Garioch Partnership Grants are available and an information Board would be an item which could be purchased for other groups. Sue proposed that a sub-committee could be formed with other groups for co-ordination and Fran volunteered to contact the groups. **Sue;** The wall round Bogbeth park needs pointing - Cllr Smith to find workplan. **Gaenor;** proposed a vote of thanks to David and Irene for all the hard work input on the SoE, the Constitution and Insurance items. **Irene;** outstanding task to arrange checking of 6 boxes of legacy KCC documents in the VH which was originally delayed. The Kemnay Stone is in hand for cleaning and coating by a resident volunteer soon, pending schedule/good weather.

Next Meeting: Thursday, 26 April 2018, 7.30 pm, The Friendship Room, Kemnay Village Hall. All members of the public welcome – Agenda will be available on the KCC website <http://www.kemnay.info/> where full copies of past Minutes can also be read.